



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY INTELLIGENCE CENTER AND FORT HUACHUCA
1903 HATFIELD STREET
FORT HUACHUCA ARIZONA 85613-7000

ATZS-CG

29 APR 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 111 – Open Door

1. POLICY. While my preference is that the chain of command be provided the first opportunity to resolve problems, issues, or grievances, all personnel assigned or attached to the US Army Intelligence Center and Fort Huachuca (USAIC&FH) are entitled to meet or talk with me, as well as the USAIC&FH Command Sergeant Major, without consultation with the chain of command.
2. PROCEDURE. Appointments to see me may be scheduled through my aide or secretary at 533-1147/1140. Appointments to see the Command Sergeant Major can be arranged through his assistant at 533-1146.
3. PROPONENT. USAIC&FH Chief of Staff, 533-1142.

A handwritten signature in black ink, appearing to read "B. Fast", is positioned above the typed name.

BARBARA G. FAST
Major General, USA
Commanding

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